

Brooklyn Training Workshop Schedule - September 2009

All classes held in the Library Instructional Technology Center, (LITC) 1st floor (unless stated otherwise).

Key: **Dark Red** = PowerPoint, **Violet** = Blackboard, **Teal** = Web 2.0, **Black** = All Others (Office 2007, Webmail, etc.)

[Click here for full course descriptions](#)

To register for a class please e-mail Yvette Findlayter at yfindlayter@sjcny.edu or call (718) 940-5966.

We are also available for one-on-one training sessions.

Monday	Tuesday	Wednesday	Thursday	Friday
	1 1:00 - 3:00 Blackboard 9.0: Basics (New Users) 3:00 - 4:00 Blackboard 9.0: Assignment Tool	2 11:30 - 1:00 Blackboard 9.0: Grade Center	3 10:30 - 11:00 Smart Classroom 11:00 - 12:30 Narrating Slides & Adding YouTube Videos to PPT	4
7 COLLEGE CLOSED	8 11:00 - 12:30 Blackboard 9.0: Discussion Board 3:30 - 4:30 Getting Started w/Office 2007	9 10:30 - 11:00 Smart Classroom 11:10 - 12:35 Webmail - Basics	10 10:00 - 12:00 Blackboard 9.0: Getting Started	11
14 2:00 - 3:00 Web 2.0 Introductory Session	15 11:30 - 12:30 Getting Started w/Office 2007	16 10:00 - 12:00 Blackboard 9.0: Basics (New Users) 12:00 - 12:30 Smart Classroom	17 10:00 - 11:00 Blackboard 9.0: Assignment Tool	18 11:10 - 12:35 Blackboard 9.0: Grade Center
21	22 2:00 - 4:00 Blackboard 9.0: Getting Started	23 10:00 - 12:00 Wikis for Collaboration	24 1:40 - 3:05 Blackboard 9.0: Discussion Board 3:30 - 4:00 Smart Classroom	25 10:00 - 12:00 Blogging Across the Curriculum 2:00 - 3:00 Getting Started w/Office 2007
28 2:30 - 3:00 Smart Classroom 3:10 - 4:35 Webmail - Basics	29 2:00 - 4:00 Using Social Bookmarking and News Feeds...	30 10:00 - 11:00 Getting Started w/Office 2007		

Brooklyn Training Workshop Schedule - October 2009

All classes held in the Library Instructional Technology Center, (LITC) 1st floor (unless stated otherwise).

Key: **Dark Red** = PowerPoint, **Violet** = Blackboard, **Teal** = Web 2.0, **Black** = All Others (Office 2007, Webmail, etc.)

[Click here for full course descriptions](#)

To register for a class please e-mail Yvette Findlayter at yfindlayter@sjcny.edu or call (718) 940-5966.

We are also available for one-on-one training sessions.

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2 11:30 – 12:30 Web 2.0 Introductory Session
5 3:30 - 4:30 Getting Started w/Office 2007	6	7 2:00 - 4:00 Blackboard 9.0: Getting Started	8	9 12:00 - 12:30 Smart Classroom 1:40 - 3:05 Narrating Slides & Adding YouTube Videos to PPT
12 COLLEGE CLOSED	13 2:00 - 4:00 Blackboard 9.0: Basics (New Users)	14 12:40 - 1:35 Student-Getting Started w/Office 2007	15 3:30 - 4:30 Blackboard 9.0: Assignment Tool	16 10:00- 12:00 Wikis for Collaboration
19 3:10 - 4:35 Blackboard 9.0: Discussion Board	20 2:00 -4:00 Blogging Across the Curriculum	21	22 1:40 – 3:05 Blackboard 9.0: Grade Center	23
26 3:10 - 4:35 Narrating Slides & Adding YouTube Videos to PPT	27 2:00 – 4:00 Using Social Bookmarking and News Feeds...	28	29	30

Brooklyn Training Workshop Schedule - November 2009

All classes held in the Library Instructional Technology Center, (LITC) 1st floor (unless stated otherwise).

Key: **Dark Red** = PowerPoint, **Violet** = Blackboard, **Teal** = Web 2.0, **Black** = All Others (Office 2007, Webmail, etc.)

[Click here for full course descriptions](#)

To register for a class please e-mail Yvette Findlayter at yfindlayter@sjcny.edu or call (718) 940-5966.

We are also available for one-on-one training sessions.

Monday	Tuesday	Wednesday	Thursday	Friday
2 10:00 - 12:00 Blackboard 9.0: Basics (New Users)	3 3:30 – 4:30 Web 2.0 Introductory Session	4 10:00 - 11:00 Blackboard 9.0: Assignment Tool	5 2:00 – 3:00 Getting Started w/Office 2007	6
9 3:10 - 4:35 Blackboard 9.0: Grade Center	10 2:00 -4:00 Wikis for Collaboration	11	12	13
16 10:00 -12:00 Using Social Bookmarking and News Feeds...	17	18 9:35 - 11:00 Narrating Slides & Adding YouTube Videos to PPT	19 9:35 - 11:00 Blackboard 9.0: Discussion Board	20
23 2:00 -4:00 Blogging Across the Curriculum	24	25	26 COLLEGE CLOSED	27 COLLEGE CLOSED
30				

Brooklyn Training Workshop Schedule - December 2009

All classes held in the Library Instructional Technology Center, (LITC) 1st floor (unless stated otherwise).

Key: **Dark Red = PowerPoint**, **Violet = Blackboard**, **Teal = Web 2.0**, **Black = All Others** (Office 2007, Webmail, etc.)

[Click here for full course descriptions](#)

To register for a class please e-mail Yvette Findlayter at yfindlayter@sjcny.edu or call (718) 940-5966.

We are also available for one-on-one training sessions.

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2 10:00 - 11:00 Web 2.0 Introductory Session	3 10:00 - 12:00 Wikis for Collaboration	4
7	8 11:30 - 12:30 Getting Started w/Office 2007	9	10 10:00 - 10:30 Smart Classroom 11:10 - 12:35 Narrating Slides & Adding YouTube Videos to PPT	11
14 10:30 - 11:00 Smart Classroom 2:00 – 4:00 Using Social Bookmarking and News Feeds...	15	16	17 10:00 – 12:00 Blogging Across the Curriculum	18
21	22	23	24 COLLEGE CLOSED	25 COLLEGE CLOSED
28	29	30		