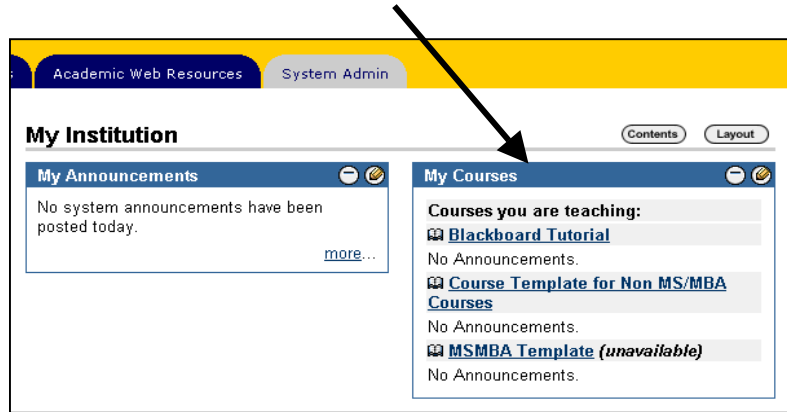


Do you have a long list of courses in the My Courses module? Would you like to show only those courses that you are currently teaching or developing? Please see the steps below to manage your course list.

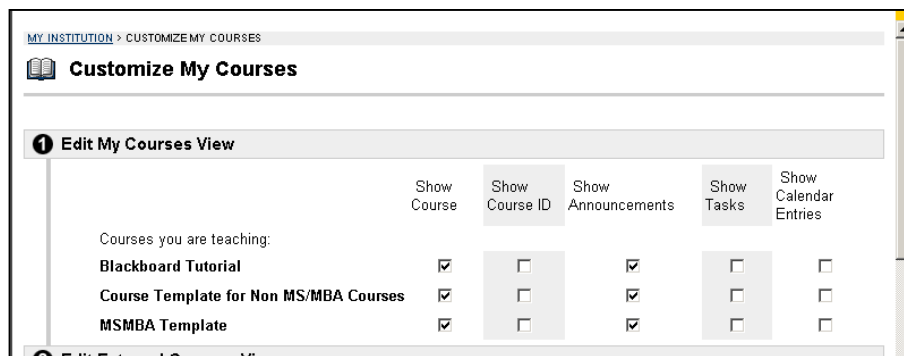
After you log into Blackboard, you will see the **My Courses** module located on the right side of the screen.



Click once on the **Pencil** icon located to the right to edit the My Courses module.



You will see the following screen:



Show Course

If you would like to hide a course on the My Courses module, uncheck the Show Course box associated with that course.

Please note: If you would like to permanently remove a course from your list, please notify Maureen Williams at mwilliams@sjcnj.edu.

Show Course ID

If you would like to show the course ID along with the title of the course, check the Show Course ID box associated with the course.

Show Announcements/Show Tasks/Show Calendar Entries

Select any of these boxes if you would like new announcements, tasks and calendar entries that are posted to show.